

GAZELEY PARISH COUNCIL

Clerk: Karen Peck, email: clerk@gazeleyparishcouncil.gov.uk
Chairman: Paul Kinnon

NOTICE OF MEETING: Full Council - Gazeley Parish Council
TIME: 7pm
DATE: Wednesday 12th November 2025
VENUE: Gazeley Village Hall

Members of the Public: Members of the public are welcome to attend and may address the Council during the formal meeting under Public Participation. Under the Public Bodies (Admissions to Meetings) Act 1960, the public may be excluded whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Members of the public wishing to record the meeting are asked to notify the Chairman of their intentions so that appropriate arrangements can be made for the recording, in accordance with the Council's Standing Orders and Recording of Meetings Policy.

MEMBERS 6
VACANCIES 1
QUORUM 3

AGENDA

121125/1 CHAIRMANS WELCOME

121125/2 TO RECORD APOLOGIES FOR ABSENCE

121125/3 MEMBERS' DECLARATIONS OF INTEREST

121125/4 TO RECEIVE DISTRICT AND COUNTY COUNCIL REPORTS

121125/5 TO SIGN AND APPROVE MINUTES OF MEETINGS OF: Annual Parish Council Meeting of 10th September 2025

121125/6 OPEN FORUM FOR PUBLIC PARTICIPATION (15 minutes maximum)

At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chair.

Members of the public may make only one address to the Council of no more than five minute' duration and only concerning topics on the agenda. A question shall not require a response at the meeting nor start a debate on the question. The chairman of the meeting may direct that a written or oral response be given. A person shall raise his hand when requesting to speak and stand when speaking (except when a person has a disability or is likely to suffer discomfort). The chairman of the meeting may at any time permit a person to be seated when speaking A person who speaks at a meeting shall direct his comments to the chairman of the meeting. At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.

121125/7 COUNCIL BUSINESS

- a) To discuss the Grant Applications received for 2026-2027 Financial Year
- b) To discuss the draft Budget and Precept Request for 2026-27
- c) To discuss and approve the website cost for the old PC website including all associated costs
- d) War Memorial Working Party Update – Cllr Connolly
- e) To review play area inspection report
- f) To note the developer of The Forge has started work and Insurance has been sought
- g) Co-option of Parish Councillor

121125/8 FINANCE

- To approve payments, income, and bank reconciliation up to 31st October 2025
- | | |
|--------------------------------------|---------|
| September | |
| Lloyds Bank – Service Charge | £4.25 |
| HMRC, Staffing and Expenses | £486.11 |
| SP Landscapes – Grass Cutting (July) | £555.58 |
| TEEC – Website and .gov email | £763.20 |
| Redshoes Accounting – payroll | £50.40 |
| Gazeley Village Hall – Hire | £275.00 |

Interest	£20.22
October	
Lloyds Bank – Service Charge	£4.25
HMRC, Staffing and Expenses	£507.22
Godolphin – Rent	£1.00
SP Landscapes – Grass Cutting (July)	£555.58
Interest	£16.72

121125/9

**PLANNING
TO DISCUSS**

DC/25/1659/HH Trinity House, 30 The Street, Gazeley

Single story side and rear extension (following demolition of existing conservatory). Insertion of ground floor window on side elevation

DC/25/1611/HH 29 Mill View, Gazeley

Single storey rear extension (following demolition of existing conservatory)

SCC/0133/25FH Gazeley Rail Depot, Higham, Kentford

Establishment and use a replacement aggregates storage system, a coated stone plant, a road planning recycling facility and other ancillary facilities (including replacement site offices and weighbridge).

UPDATES:

None

121125/10

DIARY DATES – 14th January 2026 7pm

K Peck

Karen Peck

Clerk & Responsible Finance Officer

Gazeley Parish Council

Dated:04.11.2025